



ONLINE LEGAL INTERNSHIP PROGRAMME

“Future Lawyers”

By Astana International Financial Centre Authority

The Astana International Financial Centre (hereinafter - AIFC) plays a pivotal role in positioning itself as a global centre for business and finance, connecting the economies of the Central Asia, the Caucasus, EAEU, West China, Mongolia, Middle East and Europe.

The main goal of the AIFC is to develop a non-banking financial sector and create favourable conditions for investors connecting financial markets of the world.

ELIGIBILITY CRITERIA



- ✓ Fluent speaking and written English
- ✓ Completed a minimum of 2 years of an undergraduate law degree; or
 - fresh graduate (undergraduate/ postgraduate); or
 - a newly qualified lawyer.

LOCATION



ONLINE: WORK FROM HOME

HOW TO APPLY:

Step 1 [Download](#) the application form for the programme.

Step 2 Fill out the application form, write an essay on one of the topics listed below:

1. *Advantages of the AIFC Contract law*
2. *Advantages of the AIFC Company law*
3. *Advantages of the AIFC Dispute Resolution system and its role in promotion of the rule of law in Eurasia*

and send it along with your CV to academyoflaw@aifc.kz

Please [click here](#) to see the essay submission guidelines.

Step 3 Successful candidates will be announced via email in the 2nd half of May 2020 and will be invited to the online interview.

Step 4 Selected candidates will be contacted by the Internship coordinator to finalize the recruitment process.

PROGRAMME TIMELINES:



Application period – **1 May 2020 – 19 May 2020**

Candidate assessments and online interviews – **20 May 2020 – 30 May 2020**

Internship period - **01 June 2020 – 31 August 2020**

INTERNSHIP DESCRIPTION:

Interns will be working in legal teams of the AIFC Authority. Interns supported by the internship coordinators. The scope of work may vary on a day to day basis depending on the project. We will try to tailor the projects of your interests and expertise. There may be an opportunity to work on several projects simultaneously covering different legal issues.

- **AIFC Authority:**

Responsible for forming the AIFC's development strategy, drafting AIFC Acts, and overall advancement of the AIFC on global markets. Interns will be assigned to one of the following departments:

- ✓ AIFC Authority Legal Support Department:
 - Legal support of the AIFC Authority
 - Overview of the AIFC Authority internal policies
 - Development and analysis of Kazakhstan legislation

- ✓ AIFC Authority Legal Development Department:
 - Development and analysis of the AIFC Regulations and Rules
 - Development and implementation of innovative strategies, projects, and initiatives that are relevant to contemporary international legal trends and policies
 - Collaboration with local legal practitioners and the broader international legal community, raising awareness about the AIFC Jurisdiction
 - Registration the AIFC Acts adopted by the AIFC Management Council, the Governor of the AIFC and the Board of Directors of the AIFC Authority

FINANCIAL ASPECTS



The AIFC Online Legal Internship Programme is the **unpaid internship programme**.

WORKING HOURS AND HOLIDAYS



Interns are considered to be working from Monday to Friday (full-time internship). Working hours are from 9:30 am – 7:00 pm with a 1.30-hour lunch break.

WHAT SHOULD I DO IF I AM SUCCESSFUL?

Offers will remain valid for 3 working days from the date the offer has been sent. Selected candidates must confirm their intention to enrol to the programme.

FOR MORE INFORMATION PLEASE VISIT

WWW.AOL.AIFC.KZ

OR EMAIL

ACADEMYOELAW@AIFC.KZ